

Contract Employee Information			
Last Name:		First Name:	
Middle Name or Initial:	Contractor ID:	Manager Name:	
Department: Choose an item.			
Cost Center:		Fund:	
Date Requested: <a href="#">Click here to enter a date.</a>		Date Due: <a href="#">Click here to enter a date.</a>	
Application Roles			
Role Title	Role Description	Add	Remove
People Administrator	Modifies information on people within department.	<input type="checkbox"/>	<input type="checkbox"/>
HCM Administrator	Modifies information on organizations, jobs and locations.	<input type="checkbox"/>	<input type="checkbox"/>
Super User	Combines multiple security roles (Generally used only in testing).	<input type="checkbox"/>	<input type="checkbox"/>
System Administrator	Modifies application environment within departments.	<input type="checkbox"/>	<input type="checkbox"/>
Signatures			
Employee		Manager	
Date:		Date:	
Departmental LMS Administrator		Application Administrator	
Date:		Date:	